

**REPUBLIC OF MOLDOVA
MICRO, SMALL AND MEDIUM-SIZED ENTERPRISES COMPETITIVENESS PROJECT**

Sector: General industry and trade sector

Project Title: MSME Competitiveness Project

Project ID No. P177895

Source of Funding: **Loan No.:** IBRD 9423-MD & **Credit No.:** IDA 7174-MD

Ref. number: **MD-CEP-474702-GO-RFQ**

The Republic of Moldova has received financing from the World Bank toward the cost of the Micro, Small and Medium-Sized Enterprise Competitiveness Project (MSME) and intends to apply part of the proceeds for procurement of IT equipment, necessary for Credit Guarantee Facility Department of Entrepreneurship Development Organization (ODA).

INVITATION LETTER

Selection Method – Request for Quotations (RFQ)

Date: April 23, 2025

To: Potential Suppliers

Dear Supplier(s),

1. You are invited to submit your price quotation(s) for the supply of the following equipment:

No.	Item	Quantity
1.	Notebook Type-I	4
2.	Notebook Type II	10
3.	Monitor	15
4.	Desktop PC	1
5.	Keyboard&Mouse	15

Information on technical specifications and required quantities is attached.

2. You must quote for all the items under this invitation. Price quotations will be evaluated for all the items together and contract awarded to the firm offering the lowest evaluated price. **Incomplete or partial Quotes will not be considered. Alternative quotations/options are not allowed.**

3. Your price quotation in the form attached in PDF format shall be submitted electronically. Your price quotation shall be submitted by e-mail to the following email: piu@mded.gov.md.
4. The deadline for receipt of your quotation (s) by the Purchaser at the electronic address indicated above is: **May 08, 2025, 11:00 (local time)**. *Late quotations will be rejected.*
5. Your quotation in *English*, should be accompanied by general information about the bidder (*copy of registration certificate*) and adequate technical documentation and catalogue(s) and other material or pertinent information for each item quoted, including names and **addresses of firms providing service facilities in the Republic of Moldova**.
6. Procurement of the required goods and services is carried out in accordance with the ***Request for Quotations (RFQ)*** as specified in the [World Bank's "Procurement Regulations for IPF Borrowers" dated November 2020](#) ("Procurement Regulations").
7. Your quotation(s) shall be submitted as per the following instructions and in accordance with the attached Contract. *The attached Terms and Conditions of Supply form an integral part of the Contract.*
 - (i) **PRICES:** The prices shall be quoted for delivery **DDP Chisinau (MD-2012, Chisinau, Republic of Moldova, 180, Stefan cel Mare si Sfant ave., Public Institution "Project Implementation Unit of the World Bank Competitiveness Enhancement Project")** for imported goods, per INCOTERMS, 2020. *Prices can be quoted in any Bank member country currency, but no more than three currencies.*
 - (ii) **EVALUATION OF QUOTATIONS:** Quotation determined to be substantially responsive to the technical specifications will be evaluated by comparison of the total price, **excluding local taxes**, at destination as per para above, converting to *Moldavan Leu* based on the selling exchange rate offered by the National Bank of Moldova (as published by the bank on <http://www.bnm.md>) on the date specified in Paragraph 4 of this RFQ.

In evaluating the quotations, the Purchaser will determine for each quotation the evaluated price by adjusting the price quotation by making any correction for any arithmetical errors as follows:

 - (a) *where there is a discrepancy between amounts in figures and in words, the amount in words will govern;*
 - (b) *where there is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.*
 - (c) *If a Bidder refuses to accept the correction, its quotation will be rejected.*
 - (iii) **AWARD OF CONTRACT:** The award will be made to the bidder offering the lowest evaluated substantially responsive quotation that meets the required technical specifications. The successful bidder will sign a Contract as per attached form of contract and terms and conditions of supply.
 - (iv) **VALIDITY OF THE OFFER:** Your quotation(s) shall be valid for a period of *sixty (60)* days from the deadline for receipt of quotation(s) indicated in Paragraph 4 of this Request for Quotation.

8. Further information can be obtained during office hours from 09:00 to 17:00 hours (Chisinau time) from:

Public Institution “Project Implementation Unit of the World Bank Competitiveness Enhancement Project” acting as Project Implementation Unit of the World Bank MSME Competitiveness Project

180, Stefan cel Mare, office 815, MD-2004, Chisinau, Republic of Moldova

Tel: (+373 22) 296 723

E-mail: piu@mded.gov.md

Web site: <http://uipac.md>

9. Inspections and Audits

- 9.1 The Supplier shall carry out all instructions of the Purchaser which comply with the applicable laws where the destination is located.
- 9.2 The Supplier shall permit, and shall cause its Subcontractors and consultants to permit, the Bank and/or persons appointed by the Bank to inspect the Supplier’s offices and all accounts and records relating to the performance of the Contract and the submission of the bid, and to have such accounts and records audited by auditors appointed by the Bank if requested by the Bank. The Supplier’s and its Subcontractors and consultants’ attention is drawn to **Clause 6. Fraud and Corruption of the Form of Contract**, which provides, inter alia, that acts intended to materially impede the exercise of the Bank’s inspection and audit rights constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility pursuant to the Bank’s prevailing sanctions procedures).
10. A prospective bidder requiring any clarification of the Invitation to Quote shall contact the Purchaser in writing at the Purchaser’s address specified in the Paragraph 8. The Purchaser will respond in writing to any request for clarification, provided that such request is received no later **than four (4) calendar days prior to the deadline for receiving quotes**.
11. The Request for Quotations (RFQ) can be obtained at the E-mail address given above.

Sincerely,

Public Institution “Project Implementation Unit of the World Bank Competitiveness Enhancement Project” acting as Project Implementation Unit of the World Bank MSME Competitiveness Project